

**MARTIN BOARD OF MAYOR AND ALDERMEN**  
**MARCH 9, 2015      5:15 PM      CITY COURTROOM**

BE IT REMEMBERED the regular meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, March 9, 2015 at 5:15 pm in the City Courtroom, when the following was held to wit:

MEMBERS PRESENT:      HONORABLE RANDY BRUNDIGE, MAYOR  
                                 HONORABLE RANDY EDWARDS, ALDERMAN WARD III  
                                 HONORABLE DANNY NANNEY, ALDERMAN WARD I  
                                 HONORABLE DAVID SADBERRY, ALDERMAN WARD II  
                                 HONORABLE REX PATE, ALDERMAN WARD I  
                                 HONORABLE DAVID BELOTE, ALDERMAN WARD II  
                                 HONORABLE TERRY HANKINS, ALDERMAN WARD III

Also present: Fire Chief Jaime Summers, Chief David Moore, Captain Don Teal, Captain Sammy Lilies, Public Works Director Billy Wagster, Assistant Public Works Director Marty Ables, Human Resources Director Deborah Yeager, City Recorder Kelly Wilson, Building Official Mike Brundige, Parks and Recreation Director Brian Moore, Lisha Tuck, Mike Tucker, David Polite, and members of the media David Fischer and Steve James.

**CALL TO ORDER**

Mayor Brundige called the Monday, March 9, 2015 regular meeting of the City of Martin Board of Mayor and Aldermen to order.

**INVOCATION**

Alderman Sudberry gave the invocation.

**PLEDGE OF ALLEGIANCE**

Alderman Hankins led the group in the Pledge of Allegiance to our flag.

**APPROVAL OF MINUTES**

**FEBRUARY 9, 2015**

Mayor Brundige introduced and presented for consideration the minutes of the February 9, 2015 regular meeting as written and asked if there were any additions or deletions. There were none. Therefore, a motion was requested and follows:

Alderman Sudberry made the motion to approve the minutes of the February 9, 2015 regular meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Pate.

Minutes: City of Martin Board of Mayor & Aldermen, March 9, 2015

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

## **DEPARTMENT HEAD REPORTS:**

### **POLICE DEPARTMENT**

### **CHIEF DAVID MOORE**

Chief Moore was present. The Police Department's monthly reports were included in the packets. A copy of the report is attached to the minutes.

Chief Moore announced the Citizens Police Academy will start tomorrow and invited the Mayor and Alderman to come eat at 5:30 p.m. and meet the new class. The spring class has 27 citizens in it.

### **LIBRARY**

### **DIRECTOR ROBERTA PEACOCK**

Director Peacock was not present. The Library's monthly reports were included in the packets. A copy of the report is attached to the minutes.

### **COMMUNITY DEVELOPMENT**

### **DIRECTOR BRAD THOMPSON**

Director Thompson was present. The Community Development's monthly report was included in the packets. A copy of the report is attached to the minutes.

Director Thompson announced MBA will host its first After 5p.m. event at Savant Learning Systems. In March there will be a lot going on. Thursday night the city will be doing a WJLT telethon. MBA volunteers will be working the phones. This Saturday is Japanese Culture Day at the Library from 1-3pm. March 17<sup>th</sup>, St. Patrick's Day, there will be a St. Patrick's Day Parade at 6 o'clock; line up at Southern Milling. March 23<sup>rd</sup> – 27<sup>th</sup> is Martin's Cleanup Week. The city will be working with the UTM Recycling Center. March 28<sup>th</sup> is the City-Wide Cleanup Day. Igniting Innovation Event will be on campus at the Student Life Center to recognize business and industries leaders in Martin and West Tennessee. Martin Beautiful Spring Seminar is Saturday, March 21<sup>st</sup>, and will be working with UTM Plant Science department.

Ms. Lisha Tuck, from UTM Town and Gown, gave an update to the board. Ms. Tuck announced UTM is moving forward with the Town and Gown program. They have developed a mission statement and a strategic plan. The first formal breakfast will be March 17<sup>th</sup>. The UTM men and women did not fare well in the OVC tournament this year, but have received bids to play.

### **FIRE DEPARTMENT**

### **CHIEF JAMIE SUMMERS**

Chief Summers was present. The Fire Department's monthly report was included in the packets. A copy of the report is attached to the minutes.

Minutes: City of Martin Board of Mayor & Aldermen, March 9, 2015

**PUBLIC WORKS**

**DIRECTOR BILLY WAGSTER**

Director Wagster was present. The Public Works monthly reports were included in the packets. A copy of the report is attached to the minutes.

**PARKS AND RECREATION**

**DIRECTOR BRIAN MOORE**

Director Moore was present. The Parks and Recreation's monthly report was included in the packets. A copy of this report is attached to the minutes.

Director Moore announced the city will host its annual Easter Egg Hunt at the end of the month. Baseball and softball will be starting up, and they are going to have a spring soccer league as well.

**HUMAN RESOURCES**

**DIRECTOR DEBBIE YEAGER**

Director Yeager was present.

**ADMINISTRATION**

**CITY RECORDER KELLY WILSON**

Recorder Wilson was present.

**BUILDING DEPARTMENT**

**INSPECTOR BILLY STOUT**

Official Brundige was present.

**OLD BUSINESS:**

There was none.

**NEW BUSINESS:**

**INTRODUCTION AND FIRST READING OF O2015-01: AN ORDINANCE TO APPROVE A REQUEST BY JASON TAYLOR TO REZONE PROPERTY (PARCEL 66.02, TAX MAP 78) ON HARRISON ROAD FROM R-1(LOW DENSITY RESIDENTIAL) TO R-1A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL)**

Recorder Wilson reads O2015-01 as follows:

**ORDINANCE: 02015-01**

**AN ORDINANCE TO APPROVE A REQUEST BY JASON TAYLOR TO REZONE PROPERTY (PARCEL 66.02, TAX MAP 78) ON HARRISON ROAD FROM R-1 (LOW DENSITY RESIDENTIAL) TO R-1A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL).**

**WHEREAS,** pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-211 a municipal zoning ordinance has been adopted for the City of Martin; and,

**WHEREAS,** pursuant to *Tennessee Code Annotated* Section 13-7-203, the Martin Municipal-Regional Planning Commission has recommended the following amendment to the Zoning Map to zone said property R-1A (High Density Single Family Residential) from R-1 (Low Density Residential); and,

**WHEREAS,** pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held, the time and place of which was published with fifteen days advance notice;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of Martin, Tennessee:

**SECTIONS 1.** That the Martin Municipal Zoning Map be amended by providing the following described property be rezoned from R-1 (Low Density Residential) to R-1A (High Density Single Family Residential):

Parcel 66.02, Tax Map 78

**SECTION 2. BE IT FURTHER ORDAINED,** that this Ordinance shall become effective upon final reading and publication in a newspaper of general circulation, the public welfare so requiring it.

Approved and adopted by the Board of Mayor and Aldermen, Martin, Tennessee.

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Second Reading

\_\_\_\_\_  
Date of Public Hearing

ATTESTED:

APPROVED:

\_\_\_\_\_  
Kelly Wilson, City Recorder

\_\_\_\_\_  
Randy Brundige, Mayor

Minutes: City of Martin Board of Mayor & Aldermen, March 9, 2015

Mayor Brundige asked for a motion to approve the introduction and first reading of Ordinance O2015-01. Alderman Hankins made the motion to approve, Alderman Edwards seconded this motion.

Alderman Pate asked if this was on Harrison Road.

Mayor Brundige confirmed it was.

Alderman Pate asked how many acres there were.

Alderman Edwards said it was 14 acres.

Alderman Pate asked if it had been before the Planning Commission.

Mayor Brundige said it had been through the Planning Commission.

Alderman Edwards said it met all the zoning requirements and passed through with a unanimous vote.

Alderman Sudberry asked if all the utilities were out there.

Mayor Brundige said they were.

Alderman Hankins called the question.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE SADBERRY HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved. The Public Hearing will be April 13, 2015 at 5:15 pm in the courtroom.

**INTRODUCTION AND FIRST READING OF O2015-02: AN ORDINANCE TO REZONE PROPERTY IN THE CITY OF MARTIN, TENNESSEE, WITH THE PROPERTY TO RECEIVE A ZONING DESIGNATION OF R-2 (MEDIUM DENSITY RESIDENTIAL) FROM A PREVIOUS ZONING DESIGNATION OF R-1 (LOW DENSITY RESIDENTIAL): PROPERTY REFERRED TO AS AUSTIN HILLS SUBDIVISION**

Recorder Wilson read O2015-02 as follows:

**ORDINANCE: O2015-02**

**AN ORDINANCE TO REZONE PROPERTY IN THE CITY OF MARTIN, TENNESSEE, WITH THE PROPERTY TO RECEIVE A ZONING DESIGNATION OF R-2 (MEDIUM DENSITY RESIDENTIAL) FROM A PREVIOUS ZONING DESIGNATION OF R-1 (LOW DENSITY RESIDENTIAL): PROPERTY REFERRED TO AS AUSTIN HILLS SUBDIVISION.**

**WHEREAS**, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-211 a municipal zoning ordinance has been adopted for the City of Martin; and,

**WHEREAS**, pursuant to *Tennessee Code Annotated* Section 13-7-203, the Martin Municipal-Regional Planning Commission has recommended the following amendment to the Zoning Map to zone said property R-2 (Medium Density Residential) from R-1 (Low Density Residential); and,

**WHEREAS**, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held, the time and place of which was published with fifteen days advance notice;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of Martin, Tennessee:

**SECTIONS 1.**

That the Martin Municipal Zoning Map be amended by providing that the following described property be rezoned from R-1 (Low Density Residential) to R-2 (Medium Density Residential):

Beginning at a point, said point being the northeast corner of Parcel 1.00, Tax Map 79, Group C as viewed on Tennessee Property Viewer at <http://tnmap.state.tn.us/assessment/map.aspx>; thence moving south and bearing with the western property line of Parcel 5.01, Tax Map 79 to the southwest corner of Parcel 5.01; thence moving east and bearing with the southern property line of Parcel 5.01 to the northeast corner of Parcel 6.00, Tax Map 79, Group C; thence moving south and bearing with the western property line of Parcel 5.06, Tax Map to the southwest corner of Parcel 5.06; thence moving east to the northeast corner of Parcel 7.00, Tax Map 79, Group C; thence moving southeasterly and bearing with the western property line of Parcel 5.09, Tax Map 79, Group C to northeast corner of Parcel 14.00, Tax Map 79, Group C; thence moving south to the southeast corner of Parcel 14.00; thence moving west and bearing with the northern property line of Parcel 24.08, Tax Map 79 to the northwest corner of Parcel 24.08; thence moving west and bearing with the northern property line of Parcel 25.05, Tax Map 79 to the southwest corner of Parcel 25, Tax Map 79, Group C; thence moving northeast and then northwest and bearing with the eastern property line of Parcel 5.00, Tax Map 79 to the northeast corner of Parcel 5.00; thence moving east and bearing with and projecting a line from the southern property line of Parcel 4.06, Tax Map 79 to the northwest corner of Parcel 1.00, Tax Map 79, Group C; and thence moving east to the point of beginning.

Minutes: City of Martin Board of Mayor & Aldermen, March 9, 2015

**SECTION 2. BE IT FURTHER ORDAINED,** that this Ordinance shall become effective upon final reading and publication in a newspaper of general circulation, the public welfare so requiring it.

Approved and adopted by the Board of Mayor and Aldermen, Martin, Tennessee.

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Second Reading

\_\_\_\_\_  
Date of Public Hearing

ATTESTED:

APPROVED:

\_\_\_\_\_  
Kelly Wilson, City Recorder

\_\_\_\_\_  
Randy Brundige, Mayor

Mayor Brundige asked for a motion to approve the introduction and first reading of Ordinance O2015-02. Alderman Hankins made a motion to approve, seconded by Alderman Edwards.

Mayor Brundige announced this property is on the other side of Damron’s BBQ.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE SUDBERRY HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved. The Public Hearing will be April 13, 2015 at 5:15 pm in the courtroom.

**INTRODUCTION AND FIRST READING OF O2015-03: AN ORDINANCE OF THE MARTIN, TENNESSEE BOARD OF MAYOR AND ALDERMEN AMENDING CERTAIN PORTIONS OF THE CITY OF MARTIN’S PERSONNEL POLICIES AND PROCEDURES MANUAL**

Recorder Wilson read O2015-03 as follows:

**ORDINANCE O2015-03**  
**AN ORDINANCE OF THE MARTIN, TENNESSEE BOARD OF MAYOR AND**  
**ALDERMEN AMENDING CERTAIN PORTIONS OF THE CITY OF MARTIN’S**  
**PERSONNEL POLICIES AND PROCEDURES MANUAL**

**WHEREAS,** The City of Martin Board of Mayor and Aldermen on November 28, 2011 adopted a personnel rules and regulations policy for the City of Martin which included policies regarding residency; and

**WHEREAS,** The Board of Mayor and Alderman now desire to amend said personnel policy relating to residency

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MARTIN AS FOLLOWS:**

**Section 1.** The Martin Board of Mayor and Aldermen does hereby adopt and implement the attached document marked as:

Section V- Employment  
E - Residency

**Section 2.** **BE IT FURTHER ORDAINED** that this ordinance shall become effective immediately upon its Passage, **THE PUBLIC WELFARE REQUIRING IT.**

\_\_\_\_\_  
Date Passed First Reading

\_\_\_\_\_  
Date Passed Second Reading

ATTESTED:

\_\_\_\_\_  
Kelly Wilson,  
City Recorder

\_\_\_\_\_  
Date of Public Hearing

APPROVED:

\_\_\_\_\_  
Randy Brundige,  
Mayor

**Copy of City of Martin Personnel Policy & Procedures Manual in vault**

Mayor Brundige explained the amendment is to residency of department heads: Within 6 months of the date of initial employment as department head, employee must establish residency and maintain residency within the city limits of Martin, Tennessee or within immediate vicinity of Martin, Tennessee. This is to keep the city in line with its Municipal Code.



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Mayor Brundige asked for a motion to approve the introduction and first reading of Ordinance O2015-03. Alderman Nanney made a motion to approve, seconded by Alderman Pate.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE SUDBERRY HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved. The Public Hearing will be April 13, 2015 at 5:15 pm in the courtroom.

## **PROCESS FOR SELECTING A NEW CHIEF OF POLICE**

Mayor Brundige read to the board the minimum requirements for police chief; in house promotion only within the department. Mayor Brundige asked the board if there were any changes they would like to make to the requirements.

There were not, therefore Mayor Brundige asked for a motion to post the requirements.

Alderman Nanney made a motion to approve, seconded by Alderman Sudberry.

Mayor Brundige asked if there was any more discussion from the board. There was not, therefore a voice vote was requested:

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

Mayor Brundige declared the motion approved.

Mayor Brundige said the requirements would need to be posted for 15 days, and the Special Call meeting for interviewing needs a 10 day notice.

The board discussed dates to have a special call meeting to interview police chief candidates.

Mayor Brundige announced the special call meeting will be held April 7, 2015 at 6:00pm at the Municipal Conference Room.

## **DATE FOR NEXT CITY BOARD MEETING**

Mayor Brundige announced - Informal City Board meeting is scheduled for April 7, 2015 and regular City Board meeting is scheduled for April 13, 2015 at 5:15 pm in the city courtroom.

## **ANY OTHER BUSINESS**

Mayor Brundige read a letter from Director Wagster stating he will retire March 27, 2015.

Mayor Brundige made a motion to hire Director Wagster under contract to work part time.

Alderman Belote made a motion to hire Director Wagster under contract after March 27, 2015. Alderman Nanney seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE SUDBERRY HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved and will become effective March 28<sup>th</sup>.

Mayor Brundige asked for a motion to appoint Assistant Director Ables as Interim Director for the Public Works Department until the board meets again.

Alderman Sudberry made a motion to appoint Assistant Director Ables as Interim Director as of March 28<sup>th</sup> until the board meets again. Alderman Pate seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE SUDBERRY HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved and will become effective March 28<sup>th</sup>.

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Mayor Brundige announced Mike Tucker is back before the board regarding the Westview High School Band.

Mr. Tucker announced the band had their final fundraiser for their trip to Orlando. They have been able to reduce the original amount needed for the trip down to just under \$2400. This will allow all of the students to go on this trip.

Alderman Pate asked when the trip would be.

Mr. Tucker said they would leave on March 28<sup>th</sup>.

Alderman Belote asked where the donation would go.

Mr. Tucker said the donation could be sent to Westview High School Band.

Alderman Nanney asked if \$2400 would cover the trip.

Mr. Tucker said \$2400 would help every student who was behind the bill to go.

Alderman Nanney asked how many students were going.

Mr. Tucker said there were 67 students. Mr. Tucker said the band would be performing in the front gates of Universal Studios. Anyone walking in that day will see the Westview High School band performing. The band will have a big banner behind stating their name and where they are from.

Mayor Brundige asked if they were through with fundraisers completely.

Mr. Tucker said they were. The band was going to try to have a car wash but it's been too cold.

Mayor Brundige asked for a recommendation from the board.

Alderman Pate asked what fund the board to take the money from for the donation.

Mayor Brundige said they would have to create a line item in the budget and take it from there.

Alderman Belote asked what the board had done last year.

Mr. Tucker said the board donated \$3000 last year.

Alderman Hankins made a motion to donate \$2400 to the Westview High School Band. Alderman Edwards seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR: HONORABLE NANNEY  
HONORABLE PATE  
HONORABLE BELOTE  
HONORABLE SUDBERRY  
HONORABLE HANKINS  
HONORABLE EDWARDS

AGAINST: NONE

Mayor Brundige declared the motion approved.

**ADJOURN**

Mayor Brundige asked – Is there any other business?

Alderman Nanney made the motion to adjourn, seconded by Alderman Hankins.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

ATTEST:

SIGNED:

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Kelly Wilson,  
City Recorder

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Randy Brundige,  
Mayor

RB: KW