

MARTIN BOARD OF MAYOR AND ALDERMEN
January 9, 2017 5:15 PM CITY COURTROOM

BE IT REMEMBERED the regular meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, January 9, 2017 at 5:15 pm in the City Courtroom, when the following was held to wit:

MEMBERS PRESENT: HONORABLE RANDY BRUNDIGE, MAYOR
 HONORABLE DANNY NANNEY, ALDERMAN WARD I
 HONORABLE REX PATE, ALDERMAN WARD I
 HONORABLE DAVID BELOTE, ALDERMAN WARD II
 HONORABLE MARVIN FLATT, ALDERMAN WARD II
 HONORABLE TERRY HANKINS, ALDERMAN WARD III
 HONORABLE RANDY EDWARDS, ALDERMAN WARD III

Also present: Police Chief Don Teal, City Recorder Kelly Wilson, Fire Chief Jamie Summers, Parks and Recreation Director Brian Moore, Public Works Director Marty Ables, Human Resources Director Debbie Yeager, Community Development Director Brad Thompson, Community Development Partners representatives Lynn Manning and Davina Gurschick, TLM associate Bill Allen, Phillip Fuqua, Marty McClure, David Politte, and members of the media Derick Kelley and Linda Thurston

CALL TO ORDER

Mayor Brundige called the Monday, January 9, 2017 regular meeting of the City of Martin Board of Mayor and Aldermen to order.

INVOCATION

Alderman Nanney gave the invocation.

PLEDGE OF ALLEGIANCE

Alderman Pate said the Pledge of Allegiance to our flag.

APPROVAL OF MINUTES

DECEMBER 12, 2016

Mayor Brundige introduced and presented for consideration the minutes of the December 12, 2016 regular meeting as written and asked if there were any additions or deletions. There were none. Therefore, a motion was requested and follows:

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Alderman Pate made the motion to approve the minutes of the December 12, 2016 regular meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Hankins.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

Mayor Brundige declared the motion approved.

DEPARTMENT HEAD REPORTS:

POLICE DEPARTMENT

CHIEF DON TEAL

Chief Teal was present. The Police Department's monthly reports were included in the packets. A copy of the report is attached to the minutes.

Mayor Brundige asked if anyone had any questions for Chief Teal; there were none.

LIBRARY

DIRECTOR ROBERTA PEACOCK

Director Peacock was present. The Library activity monthly report was included in the packets. A copy of the report is attached to the minutes.

Director Peacock reported that on January 23rd the Geological Society will hold a meeting with Roy Herron as guest speaker.

Director Peacock also said that on January 25th, UTM International Department will host a "Korean Day" for the kids at their school.

Mayor Brundige asked Director Peacock if she had a big announcement to make soon.

Director Peacock confirmed that she would have a huge announcement to make next month.

Director Peacock went on to say that around April 20th a well-known children's author would be coming to Martin to speak to Primary, Elementary, and UTM students.

The mayor said that this particular author was also a holocaust survivor.

COMMUNITY DEVELOPMENT

DIRECTOR BRAD THOMPSON

Director Thompson was present. The Community Development's monthly report was included in the packets. A copy of the report is attached to the minutes.

Director Thompson announced that there would be a Martin Luther King breakfast held next Monday, January 16th at UTM and those tickets could be purchased at City Hall.

Director Thompson also said that MBA would host a breakfast on January 18th at UTM beginning at 7:30 that morning.

Mayor Brundige asked if there were any questions for Director Thompson; there were none.

FIRE DEPARTMENT

CHIEF JAMIE SUMMERS

Chief Summers was present. The Fire Department's monthly report was included in the packets. A copy of the report is attached to the minutes.

Mayor Brundige asked if there were any questions for Chief Summers; there were none.

PUBLIC WORKS

DIRECTOR MARTY ABLES

Director Ables was present. The Public Works monthly reports were included in the packets. A copy of the report is attached to the minutes.

Director Ables reported that so far Public Works has taken 75 loads of leaves out to the landfill.

Mayor Brundige asked if anyone had any questions for Director Ables; there were none.

PARKS AND RECREATION

DIRECTOR BRIAN MOORE

Director Moore was present. The Parks and Recreation's monthly report was included in the packets. A copy of this report is attached to the minutes.

Mayor Brundige asked if anyone had any questions for Director Moore; there were none.

HUMAN RESOURCES

DIRECTOR DEBBIE YEAGER

Director Yeager was present.

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Mayor Brundige asked the board members if there were any question for Director Yeager; there were none.

ADMINISTRATION

CITY RECORDER KELLY WILSON

Recorder Wilson was present.

Mayor Brundige asked if any of the Board members had any questions for Recorder Wilson. There was none.

BUILDING DEPARTMENT

INSPECTOR MIKE BRUNDIGE

Official Brundige was not present.

OLD BUSINESS:

There was none.

NEW BUSINESS:

PUBLIC HEARING FOR CDBG 2017

Mayor Brundige gave the floor to Ms. Manning to discuss the CDBG application for 2017.

Ms. Manning said that Ms. Gurschick would represent Community Development Partners and field any questions and welcome any input from the public.

Ms. Gurschick explained that the funds for the CDBG grant are funded by HUD and the application deadline for this application is February 24, 2017.

Ms. Gurschick went on to say that a public hearing has to be held 30 days prior to application deadline.

According to Ms. Gurschick, the maximum grant for water and sewer is \$500,000.

Ms. Gurschick said that the maximum objections have to be met for the CDBG application for low or moderate income groups or urgent need funds.

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Ms. Gurschick asked if anyone had any questions for her; there were none.

Mayor Brundige asked if anyone had any input or questions; there were none.

Mayor Brundige said this concluded the public hearing for CDBG 2017.

INTRODUCTION AND READING OF R2017-01: A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN PREPARING AND ADMINISTERING THE CITY OF MARTIN'S 2017 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION.

Recorder Wilson read the resolution as follows:

RESOLUTION 2017-01

A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN PREPARING AND ADMINISTERING THE CITY OF MARTIN'S 2017 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2017 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in preparing and administering the City's 2017 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional CDBG administrative assistance firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Martin hereby selects Community Development Partners, LLC to provide assistance in the preparation and administration of the City's 2017 CDBG grant application.

Mayor Brundige asked for a motion to adopt Resolution 2017-01. Alderman Flatt made the motion to adopt Resolution 2017-01; Alderman Nanney seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE FLATT HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved.

INTRODUCTION AND READING OF R2017-02: A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN PREPARING AND IMPLEMENTATION OF THE CITY OF MARTIN'S 2017 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION.

Recorder Wilson read the resolution as follows:

**RESOLUTION 2017-02
A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN THE PREPARATION
AND IMPLEMENTATION OF THE CITY OF MARTIN'S 2017 COMMUNITY
DEVELOPMENT BLOCK GRANT APPLICATION**

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2017 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified engineering firm to assist in the preparation and implementation of the City's 2017 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional engineering firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that TLM Associates, Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, TLM Associates, Inc. will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, TLM Associates, Inc. will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Martin hereby selects TLM Associates, Inc. to provide assistance in the preparation and implementation of the City's 2017 CDBG grant application.

Mayor Brundige asked for a motion to adopt Resolution 2017-02. Alderman Belote made the motion to adopt Resolution 2017-02; Alderman Edwards seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE FLATT HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved.

INTRODUCTION AND READING OF R2017-03: A RESOLUTION TO AUTHORIZE THE MAYOR OF MARTIN TO EXECUTE AND SUBMIT AN APPLICATION FOR A 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FOR A SEWER SYSTEM IMPROVEMENTS PROJECT.

Recorder Wilson read the resolution as follows:

RESOLUTION 2017-03

A RESOLUTION TO AUTHORIZE THE MAYOR OF MARTIN TO EXECUTE AND SUBMIT AN APPLICATION FOR A 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FOR A SEWER SYSTEM IMPROVEMENTS PROJECT

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Martin acting by and through its Mayor and Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in the City of Martin.

WHEREAS, the City of Martin will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the City of Martin as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Martin as follows:

THAT, Randy Brundige, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2017 Community Development Block Grant funds in the amount not to exceed \$500,000, plus any eligible Three-Star bonus allowance for a Sewer System Improvements Project; and

THAT, the City of Martin will be responsible for the local cash/match to be provided in full by the sewer account; and

THAT, Randy Brundige, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of the City of Martin, Tennessee, those acts and assume such duties as are consistent with said position.

Mayor Brundige asked for a motion to adopt Resolution 2017-03. Alderman Hankins made the motion to adopt Resolution 2017-03; Alderman Edwards seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE FLATT HONORABLE HANKINS HONORABLE EDWARDS
AGAINST:	NONE

Mayor Brundige declared the motion approved.

INTRODUCTION AND READING OF R2017-04: A RESOLUTION AUTHORIZING THE ISSUANCE OF INTEREST BEARING GENERAL OBLIGATION CAPITAL OUTLAY NOTES, SERIES 2017, IN AN AMOUNT NOT TO EXCEED \$800,000, AND PROVIDING FOR THE PAYMENT OF SAID NOTES.

A copy of Resolution 2017-04 is attached to the minutes.

Mayor Brundige asked for a motion to adopt Resolution 2017-04. Alderman Pate made the motion to adopt Resolution 2017-04; Alderman Nanney seconded this motion.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR:	HONORABLE NANNEY HONORABLE PATE HONORABLE BELOTE HONORABLE FLATT HONORABLE HANKINS
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The courtroom would have an area where the Mayor and aldermen have a curved desk and connections for individual monitors for each alderman.

Mr. Allen said that the courtroom would also have built-in projectors with built-in screens behind the desk area.

Mr. Allen said that he had 2 sets of drawings that were easier to read and offered to let the board members peruse after the meeting.

Mr. Allen then proceeded to show drawings of different elevations of the building from different directions.

Mr. Allen told the Board members that the building sign would be facing Lindell Street with the words "Public Safety" with the police logo.

The training area and communication area, according to Mr. Allen, would have concrete slabs over them and would be FEMA rated up to an F5 tornado.

Mr. Allen pointed out that the aldermen's desk area would be raised about seven inches and would have fiberglass, bullet-proof panels.

Mr. Allen said that he had the specifications integrating Rural Development requirements.

Allowances that are built into the contract included computer data wiring, phone system wiring, and access control wiring.

Mr. Allen did mention that the dispatch area, communication tower, and servers would fall under a separate contract.

Alderman Pate inquired about the building dimensions.

Mr. Allen did not have access to the exact dimensions but said that by looking at the diagram, you could see that the building length is twice as long as the width of the building.

Alderman Hankins asked Mr. Allen if the plan for the police station was patterned from other police stations.

Mr. Allen said that it was a combination of ideas from several different police stations and mentioned that the dispatch area was similar to the Decatur County police station.

Mayor Brundige asked Mr. Allen to explain the timeline on construction project.

Mr. Allen said that right now the drawings are being reviewed by Rural Development.

Mr. Allen went on to say that he estimated that the bidding would go out for bid mid February to general contractors and that the bid would be a lump-sum bid.

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Alderman Hankins asked Mr. Allen what he thought would be the cost of the construction.

Mr. Allen said that the basic building itself would be approximately 3.4 million and that the total contract would be around 4.2 million.

Alderman Pate wanted clarification of where the communication area would be located.

Mr. Allen pointed this area out to Alderman Pate on the diagram and explained that there would be 4 stations in the dispatch area.

Mayor Brundige qualified that the dispatch area and the panels and equipment would not be included in the basic building contract.

Mayor Brundige asked Chief Teal to explain further on this.

Chief Teal said that the communication equipment, tower, and complete 911 communication system would be on a separate contract.

Alderman Nanney wanted to know if the present 911 equipment would be used.

Chief Teal replied that they can use the present 911 equipment but that additional equipment would have to be purchased.

Chairman Pate asked how long the bidding process would take.

Mr. Allen suggested that the longer the bidding process, the better, and thought that 3 weeks should be allowed for the bidding process.

Alderman Nanney asked Mr. Allen when he thought the construction would start.

Mr. Allen estimated the construction could start in May.

Mayor Brundige asked Mr. Allen to explain the construction timeline.

Mr. Allen said that the construction process would probably take about 12 months and that part of the old car dealership slab and footing would have to be removed before construction begins.

Mayor Brundige asked if anyone had any more questions for Mr. Allen; there were none.

Mayor Brundige asked for a motion to be made to approve the police station plans.

Alderman Hankins made a motion to approve the proposed plans for the police station; seconded by Alderman Edwards.

Mayor Brundige asked if there was any more discussion from the Board. There was none, therefore a roll call vote was requested:

FOR: HONORABLE NANNEY
HONORABLE PATE
HONORABLE BELOTE
HONORABLE FLATT
HONORABLE HANKINS
HONORABLE EDWARDS

AGAINST: NONE

Mayor Brundige declared the motion approved.

Mayor Brundige reminded everyone that the city would be feeding UTM boys and girls' basketball teams at the Gateway center tomorrow night.

The mayor also reminded everyone that the Martin Luther King breakfast would be at 9 am on the 16th and the MBA breakfast would be catered at UTM at 7:30 am on the 18th.

Mayor Brundige also reminded the Board members that the Tennessee Municipal Legislative conference would be March 20 and 21st in Nashville and to contact Recorder Wilson to make reservations.

DATE FOR NEXT CITY BOARD MEETING

Mayor Brundige announced - Informal City Board will meet February 7, 2017 and regular City Board meeting is scheduled for February 13, 2017 at 5:15 pm in the city courtroom.

ANY OTHER BUSINESS

ADJOURN

Mayor Brundige asked – Is there any other business?

Alderman Hankins made the motion to adjourn, seconded by Alderman Nanney.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

ATTEST:

SIGNED:

Kelly Wilson,
City Recorder

Randy Brundige,
Mayor

RB: KW